ADMINISTRATIVE REGULATION
INMATE PARENTING PROGRAMS - MALES

REVISION DATE     NUMBER     PAGE
September 30, 2018  106.03     1 of 18

STATEMENT OF AVAILABILITY
This Administrative Regulation is to be made available in law libraries and other inmate resource centers.

EFFECTIVE: July 5, 2010
REVISED: July 27, 2011
REVISED: August 2, 2013
REVISED: August 27, 2014
REVISED: July 31, 2015
REVISED: July 31, 2016
REVISED: July 31, 2017
REVISED: September 30, 2018

SUMMARY of REVISION/REVIEW
Revisions throughout. All attachments updated. Please review carefully.

APPROVED:

Scott R. Frakes, Director
Nebraska Department of Correctional Services
PURPOSE

To provide policy for the implementation of a fatherhood initiative addressing parental education, child visitation, and family engagement.

GENERAL

The National Fatherhood Initiative (NFI), officially launched on March 7, 1994, was founded upon the following tenets, as cited in NFI literature:

- Fathers make unique and irreplaceable contributions to the lives of children
- Father absence produces negative outcomes for their children
- Societies which fail to reinforce a cultural ideal of responsible fatherhood get increasing amounts of father absence
- Widespread fatherlessness is the most socially consequential problem of our time.

NFI research shows:

- The federal government spends $100 billion every year to support father-absent homes.
- The most challenging social problems of our time are connected to father absence.
- Father absence has a direct impact on the well-being of millions of children.”

With one out every three children (some 25 million) growing up in homes without their biological fathers, NFI has developed several programs to address the issues of absent fathers. Among those programs is Destination…Dad® Program, which “addresses the unique challenges that incarcerated fathers face and prepares them for successful reentry.”

Recognizing the need to promote responsible parenting, especially for male inmates, the Nebraska Department of Correctional Services (NDCS) has implemented a parenting program. The curriculum used in the program is chosen to teach/enhance parental skills and competence.

Each institution, consistent with its functions and the nature of its inmate population and programs, shall develop its own version of this Administrative Regulation (AR) within the limits and guidelines which follow.

PROCEDURE

I. DEFINITIONS

The Director/designee will identify an Agency Parenting Coordinator (APC) who will be responsible for developing, implementing and overseeing the program. In cooperation with the Warden, the APC will designate a Facility Parenting Contact (FPC) person at each institution. With the exception of the APC and the FPC, the Inmate Parenting Program, Destination…Dad® will be operated primarily by a contractor/volunteer agency.

A contractor/volunteer program is defined as any program approved to operate within or operated by the NDCS which utilizes non-paid personnel. The employees of agencies contracted by NDCS to provide services are to be included in the same category as NDCS employees.

Program contractor/volunteers will not advocate for any inmate participating in and/or completing the parenting program. Volunteers will not write letters of support to the Nebraska Board of
II. PARENTING PROGRAM CONTRACTOR/VOLUNTEERS

A. Volunteer Selection and Screening

The contractor, under the supervision of the APC, will be responsible for the recruitment, training, supervision and records management of the volunteers utilized in the Inmate Parenting Program as set forth within this administrative regulation. The contractor will also maintain all records on inmate participant and submit reports on same to the APC.

In addition to completing the volunteer orientation detailed in AR 105.01, Volunteer Services, the volunteers must complete all of the training as detailed for a Level B Volunteer, and any other training deemed necessary by the APC. With the Warden’s approval, the volunteer may be left alone with the inmates and may carry keys and a radio if determined necessary.

Volunteers are to be 19 years of age or older. This does not preclude younger individuals who are a relevant part of a volunteer program/service from participating in an activity, under the supervision of appropriate volunteers, within an institution/program at the discretion of the Warden.

Once recruited, the applicants and all associated documents shall be screened by the contractor and NDCS staff will run a National Crime Information Center (NCIC) check on all levels of volunteers.

Orientation and training will be provided to all volunteers by NDCS Staff. Volunteers are to attend an orientation session as detailed in AR 105.01, Volunteer Services, and receive the appropriate training for their specific volunteer category prior to their first volunteer activity. All volunteers associated with the Inmate Parenting Program are to conduct themselves in a manner similar to that expected of employees and will follow all NDCS rules and regulations.

Once a volunteer has met all of the agency’s and Destination…Dad® requirements, and has been approved at one secure facility, they will be approved at all secure facilities. However, before providing volunteer services at another facility, the volunteer shall complete a facility-specific tour and be briefed on the various aspects unique to that facility and the inmate population. The tour and briefing will be given by the FPC or designee.

B. Contractor/Volunteer Categories

1. Level “A” Co-facilitators. This volunteer is considered a candidate for the Level B position and will undergo an evaluation/review period to be determined by the contractor. The determination not to promote to Level B will be made by the contractor in consultation with the APC. Staff will escort Level A volunteers to and from classes and they will not be left alone with the inmates.

Level “B” Facilitator. This is the primary instructor for the Destination…Dad® classes. They may travel, unescorted, directly to and from the classroom by the
most direct route and may be left alone with the inmates. Level B volunteers may carry keys and a radio if determined necessary and approved by the Warden/designee. This status will be denoted by a blue background on their NDCS volunteer identification badge.

2. DVD’s from Dad (videotaping)

This project is for the purpose of permitting eligible incarcerated fathers to videotape the reading of a book to their children.

Level “A” Volunteer. Videographer. This volunteer’s purpose is to conduct the videotaping. Staff will escort the volunteer to and from the videotaping location and they will not be left alone with the inmates.

See Section V for specific project information.

3. Daddy Day Visits (Child Day Visits)

The purpose of day visits is to enhance family reunification and will occur in addition to regularly scheduled visitation. Day visits are closely monitored by contractor/volunteer and facility staff.

Level “B” Volunteer. This volunteer’s purpose is to transport the child to and from the institution and conduct day visit supervision without NDCS staff supervision. It is not necessary to escort Level B volunteers to the visit area, and they may be left alone with inmates.

See Section VI for specific project information.

C. Training Requirements

1. Level A. All Level A volunteers will receive the following training:
   a. Training specific to the Inmate Parenting Program
   b. Complete volunteer orientation as set forth in AR 105.01, Volunteer Services

2. Level B. All Level B volunteers will receive the following training annually:
   a. Training specific to the Inmate parenting Program
   b. Complete volunteer orientation as set forth in AR 105.01, Volunteer Services.
   c. Personnel Issues
   d. Correctional Communication
   e. Introduction to Security
   f. Emergency Preparedness
   g. Sexual Abuse/Assault Awareness
   h. Con Games
   i. Level II Defensive Tactics
**D. Training Instructor(s)**

The contractor will be the only volunteer authorized to teach NDCS classes to other volunteers, with the exception of PPCT (defensive tactics) which must be taught by certified NDCS staff. All Level B volunteers must pass all classes with the same standards applied to NDCS employees.

**E. Restriction/Postponement/Discontinuation/Termination of Volunteer Service**

The Warden/Program administrator or designee may restrict, postpone or terminate the services of any volunteer or volunteer organization. If a situation of high risk occurs in the institution, the Warden/designee may, by verbal mandate, immediately discontinue, restrict or terminate the services of volunteers.

### III. ELIGIBILITY

General population inmates will be made aware of the parenting program, Destination...Dad®, offered through the agency’s Education Department. The inmate does not need to be a student in the ABE/GED program. An inmate father may apply for the program on his own initiative and will be selected for participation through an application process.

**A. Application**

1. The application form will be obtained from the Facility Parenting Contact (FPC).

2. The application form includes the following information: Name, Inmate Number, Age, Offense, Length of Sentence, Parole Eligibility Date, (Attachment G)

   Additional application information pertaining to the inmate’s child(ren) includes such questions as: Have you ever had charges against you regarding a minor? Is the child a ward of the state? Are your parental rights intact? etc.

3. Once completed, the application form is sent to the contractor, and the inmate is then placed on the waiting list if accepted.

**B. Selection Criteria**

All inmates may be considered for the parenting program; however, preference will be given to those who meet the following criteria.

InsideOut Dad™ participants:

1. Should be within 18-24 months from parole or discharge;

2. Should not have “no contact with minors” as a part of his sentence and/or classification, unless a class does not have a full roster. To fill a roster inmates who have the “no contact with minors” notation may be considered for participation by the FPC and contractor.

3. Parents of children between birth and 5 years of age shall have priority for participation in the program.
4. The age of his child(ren) may be up to 19 years of age. Note: Inmates without children may also be considered.

5. Depending on the institution, input from others such as mental health, Warden or designee, Substance Abuse Unit, etc., may impact placement into the class.

Participation in each class is at the discretion of the contractor. As necessary, a waiting list will be developed according to the length of time from parole or discharge and/or offense. The waiting list will be maintained and documented by the contractor. The APC, PFC and appropriate staff will be provided with the standing waiting list of inmates upon request. An inmate who is scheduled and does not show up for the first day of class may be removed from the class roster.

C. Notification

Inmates selected to participate in the program will be notified in writing by the FPC, with copies to the appropriate staff.

IV. PROGRAM CONTENT

A. Class Standards

1. Class size will be no larger than 15 inmates, depending on institutional programming space.

2. Insofar as possible, each class shall be one and a half (1.5) to two (2) hours in length, meeting once or twice a week, excluding holidays, for seven weeks to complete the core sessions.

3. Inmate attendance is required at all classes.

4. An inmate may not miss more than one class unless there are verified extenuating circumstances in which case the inmate will need to go through makeup sessions before graduating. The FPC and contractors will determine if makeup sessions will be allowed.

B. Curriculum

The education program used to teach responsible parenting skills will be the Inside Out Dad™, With In My Reach®, Common Sense Parenting® and Peer Mentoring classes. The curriculum selected by Destination…Dad® is evidenced based.

The contractor will identify a volunteer to instruct the course in each institution.

The goals for each class are:

Inside Out Dad™

Awareness of the Importance of Fatherhood

1. Parenting is a process
2. Open to Change
3. Relationship with Caregivers is vital

With In My Reach®

Healthy Long-term Relationships are Attainable

1. Listening and Being Heard
2. Decide…Don’t Slide
3. Commitment

Common Sense Parenting®

Promotes Better Relationships with Children

1. Parents are Teachers
2. Praise and Preventive Teaching
3. Teaching Self-Control

A “Certificate of Completion” will be awarded to each participant who completes a class.

C. Documentation / Recordkeeping

1. The FPC at each institution is responsible for creating passes and entering program information into NiCaMS’ Nonclinical Programming section. They will also create either an electronic or hardcopy file for each participant that will contain:

   a. Application (FPC distributes and receives)
   b. Parenting Program Consent forms (volunteer distributes and receives)
   c. Child visit contracts (FPC distributes and receives)
   d. Inmate Interview Request forms (FPC distributes and receives)
   e. Professional notes as needed (FPC/volunteer creates)
   f. Copy of the “Certificate of Completion” (volunteer creates)
   g. NDCS “Release of Information Consent Form” (volunteer creates)
   h. Other forms, correspondence and paperwork as necessary and required.
      (as applicable)
   i. Hardcopy files will be shredded upon an inmate’s release. Hardcopy files will not be forwarded to the contractor.

Special Note: The paperwork in the inmate parenting files are official documents and can be used in preparing litigation reports for the Attorney General’s Office, summoned into court or a formal hearing and/or used as evidence.

2. The contractor will email/scan, or otherwise forward a hard copy of the initial class roster, each inmate’s application form and the class completion roster to the FPC for review. A database relative to the Destination…Dad® program will be developed and maintained.

3. Should an inmate transfer to another institution while participating in the program, his program file will transfer with him to the new facility and will be forwarded to the FPC upon the receiving institution’s request.
D. Peer Mentoring

The FPC, other NDCS staff, and the contractor who have been trained in the parenting curriculum may develop and present information to the inmates who have completed the Inside Out Dads™ class. All suggestions for subject matter and final course outlines will be reviewed and approved by the FPC prior to presentation by the inmate to the class.

Topics may include, but not be limited to: infant care, communication, relationships, day visit activities, physical and social development, options for paying child support, alternatives to spanking, etc.

The goal of Peer Mentoring is:

Facilitated Support Groups for Current Participants

1. Issues and Topics relevant to current Participants
2. In-depth and add-on discussions of Core Curriculum principles
3. Participant Mentoring issues focused on Parenting from the Inside
4. Peer mentoring support groups size will be determined by facility and programming space available.

E. Earned Privileges

1. Peer Mentoring

Inmates, who have successfully completed Inside Out Dad™ class, may be considered for participation in Peer Mentoring programming. The criteria for these visits are as follows:

Successful completion of Inside Out Dad™ class

2. DVD’s from Dad

Inmates, who have successfully completed Inside Out Dad™ class, may be considered for participation in the DVD’s from Dad programming. The criteria for these videos are as follows:

Successful completion of Inside Out Dad™ class

See section V. for specific project information

3. Daddy Day Visits

Inmates who have successfully completed Inside Out Dad™, Within My Reach®, and Common Sense Parenting® classes, may be considered participation in Daddy Day Visits programming.

4. Loss of Earned Privileges

Inmates who have been removed from class, sanctioned by the facility, or have circumvented procedures for earned privileges may be suspended from the
Destination…Dad program for up to 90 days before reapplication to the program is allowed. Any inmate suspended from the program will have a review of institutional behavior to determine if earned privileges are to be reactivated.

   a. Restrictive Housing: An inmate placed in restrictive housing will lose access to earned privileges until completion and may have to wait up to 90 days upon release from restrictive housing before reapplication to program is allowed.

   b. Removal from class and/or terminated day visit may result in suspension from Destination…Dad program for up to 90 days before reapplication is allowed.

V. DVD’s FROM DAD (video messages)

The DVD’s from Dad provides inmates with the opportunity to tape a 10-minute video message for his child(ren) and read a story to his child(ren).

A. Eligibility

   In order to participate in the DVD’s from Dad, the inmate father must have:

   1. Completed the Inside Out Dad™ class.
   2. Signed a release waiver.

Inmates who have been sentenced for crimes against minors or any sex offense will be reviewed on a case by case basis with the Warden’s approval to participate.

The FPC will complete a thorough background check on each inmate to verify the above and any other pertinent information.

B. Process

1. Scheduling

   The video recording will be scheduled through the FPC at each facility. DVD’s from Dad will occur two times a year.

2. Supplies

   Insofar as possible, the contractor will provide the DVD and the book to be used at no cost to the inmate father. However, it is possible that a minimal fee may be required.

3. Recording

   Recording the DVD will be provided by a contractor, a staff member or the FPC/designee. Retakes will be minimal and will occur or be on a case-by-case basis.
4. **Mailing**

Before mailing, the DVD will be “finalized” so that it can be played on a standard DVD. The contractor pays for the cost of postage for mailing the book and DVD to the child/caregiver.

--

**VI. DADDY DAY VISITS**

A. **Father/Child Eligibility**

1. **Father**
   a. Must have successfully completed the Common Sense Parenting™ class.
   
b. Visitation rights must be intact.

   The FPC in partnership with contractor will verify through birth certificates and, when necessary, by requesting valid, legal documentation such as, and not limited to: updated birth certificate with inmate’s name on it, DNA results, child support papers, or other legal documents that have both the father’s and child(ren)’s name. The FPC may work with the contractor to obtain appropriate documentation to verify the relationship. The Warden may review each individual based on merits of his relationship with the child. The inmate will need to sign an “Inmate Authorization To Release Information Form”. (Attachment F)

   These requests may be approved or denied on a case-by-case basis after thorough exploration and inquiry with applicable staff, with Warden/designee approval.

   c. Must have maintained a good institutional record.

      1) A pending serious misconduct report or unsatisfied sanctions (e.g. room restriction, extra duty) may cancel a scheduled parental visit.
      
      2) On a case-by-case basis, restrictive housing time may require 30-days Class I misconduct-free after the sanction is completed before the scheduling of a visit will be considered.
      
      3) A history or continuing record of verbal and/or written warnings and/or misconduct reports will require additional review; approval for a visit will be at the discretion of the FPC and Warden/designee.

2. **Child**
   a. Should be the biological, step, or the legally adopted child of the inmate. Factors to be considered may include if the visit is deemed to be in the best interest of the child(ren), the length of the relationship prior to the
inmate’s incarceration, and if there is another biological parent/guardian besides the inmate’s spouse who also has joint custody of the child(ren), that individual must consent with notarized permission. All children may be considered on a case-by-case basis at the discretion of the Warden/designee. In addition to the factors listed above, the following criteria must be met before allowing a step child to visit:

1. There must be a notarized consent from the custodial parent(s) on record.

2. Claims that a second biological parent in the child’s life does not exist must be able to be verified. FPC will work with contractor to verify this information.

   b. Must have the written permission of his/her legal guardian. A child who is a Ward of the State must have the written permission from the Health and Human Services System and may be accompanied by a Family Support Worker for the visit.

   c. A visit with a special needs child will be reviewed on a case-by-case basis by the FPC/ APC and facility administration.

B. Visit Process

The FPC/designee will be present in the visit room at all times during the visit. The inmate will be excused from any regularly assigned duty during the visit. AR 205.02: Visiting AR will take priority and provide guidelines regarding procedures to ensure safety and security regulations and rules are followed.

1. **Contract**

   The inmate will obtain a “One Day Child Visit Contract” form from the FPC. (Attachment A) After the inmate has completed and signed the form, it is his responsibility to obtain the signatures of the following institutional staff members:

   a. Unit Case Manager

   b. Primary Work/School Supervisor

   If there is a pending misconduct report or unsatisfied sanctions, no visit will be scheduled.

   The completed and signed form must be received by the FPC at least 15 days in advance of the scheduled visit.

2. **Additional Information**

   Once the “One Day Child Visit Contract” has been reviewed, signed, and returned to the FPC, the following documents will be completed by the contractor and mailed to the legal guardian.
a. Letter of Information (Attachment I)

b. Father Daughter Dance Permission & Father Son Hangout Permission (Attachments C & H)

c. Parenting Program General Information (Attachment E)

Documents a. and b. shall be completed by the legal guardian, returned to Christian Heritage, and received by the FPC prior to the scheduled visit; otherwise, the visit may be cancelled.

3. Family Support Worker

If a Health and Human Services System (HHSS) family support worker, or an HHSS contract worker will be transporting the child to the visit, he/she must have an agency ID Card or a letter on HHSS stationery that verifies the person is a contract worker. The family support worker will stay with the child during the visit. The worker must be appropriately dressed for the visit; in particular, no shorts, sleeveless dresses or sleeveless or mid-drift tops will be allowed and socks must be worn. They are subject to the same dress code as any visitor to the facility. See AR 205.02 (Visiting)

C. Visit Arrangements

1. Length of Visit

The length of the visit will be during the day and for no less than a two-hour period and no longer than four hours. Each institution will determine the number of children permitted per visit. The frequency of visits will be at the discretion of the Warden Designee/FPC. If a child becomes upset and wants to leave, the visit will be terminated early and communicated to Warden/designee.

2. Visit Space

a. Each institution will identify a room where the visit will take place.

b. At no time will a child of any age be left unattended in the room.

c. The visit time must be spent in the designated visit room.

d. Children will be accompanied to the restroom by the FPC, contractor or designee; however, he/she will stand outside the restroom and wait for the child if they are six years or older. The FPC, contractor or designee may also go with the child into the restroom to provide any needed assistance. However, if it is a daughter, the female FPC, a female volunteer or female staff member will accompany her into the restroom to provide any needed assistance.

3. Personal Property / Clothing
a. Other than his Inmate I.D. Card, the father will not be permitted to take any personal property with him to the visit space that has not been previously approved prior to the visit by the FPC in cooperation with security staff.

b. The child must dress according to the Department’s and the institution’s dress code for visiting. Only items approved per visiting policy will be approved to enter the secure side of the facility. Refer to AR 205.02, Visiting.

c. Any attempts to conceal items may result in suspended visits indefinitely.

4. Health / Medications

Definition: Medication includes all tablets, capsules, ointments, vitamins, liquids, salves, sprays, drops, powders, creams, etc.

a. A child with a cold, open sores or lice or any contagious disease will not be allowed to visit.

b. Children who are ill or taking antibiotics will not be permitted to visit.

Exception: Children taking medication for a chronic illness (e.g. epilepsy, asthma inhaler) or needing medication for a severe allergy (e.g. epinephrine auto-injector [EpiPen] for a bee sting) should bring only enough needed to be taken during the visit. A written, signed authorization from the child’s physician must be on the doctor’s stationery or prescription pad, giving the dosage and the reason for the medication. The authorization letter must be included along with the other required forms and must be received by the FPC at the scheduled visit.

c. Any medication brought to the visit must be in the original container with the child’s name on it, prescribing doctor’s name and contain only the dosage(s) needed for the duration of the visit. The container will be brought to the institution in a paper/plastic bag and given to the security staff for inspection upon arrival at the facility. The medication will be given only as stated on the label.

d. Any child becoming ill or injured during the visit will have emergency care provided through the medical authorization provided by the legal guardian. The form authorizes transportation and medical care. (Attachment C)

5. Meal / Food

The father may be allowed to purchase one drink and one food item for each child of the visit, including the father from the facility’s Canteen.

Exception: Toddlers (ages 1-4) may bring toddler food that is in the manufacturer's original, sealed container, along with an appropriate eating utensil.
Any food/beverages remaining at the close of the visit may be taken home by the child; otherwise, it will be disposed of appropriately per AR 205.02 (Visiting).

6. Visit Discipline / Behavior

Physical or corporal punishment, abusive and/or humiliating behavior will not be tolerated and the visit will be terminated. If the child becomes disruptive and does not respond to correction, the visit may be terminated. The father and child will be expected to show respect for staff and follow any instructions or directions they may be given.

7. Photographs

If the institution permits the taking of photographs, the inmate may purchase photo tickets in accordance with the facility’s procedures. Inmates are allowed to have five photo tickets in their possession.

The inmate must obtain prior approval to keep any of the photographs in his personal property. Photos may be taken out of the institution by the child at the conclusion of the visit or mailed out to the child following the visit, whichever complies with the institution’s procedures concerning this subject.

8. Activities

A number of father/child interactive activity items will be provided. They include, coloring books, drawing paper, colors, and books. If there are drawn or colored pictures made by the child during the visit, the father may be allowed to keep same, in accordance with the institution’s procedures.

1. Dads and Children may sit on the floor during the visit.
2. No wrestling or horseplay is allowed.

9. Physical Contact

Appropriate physical contact between the father and child includes brief hugs, holding hands, an arm around the child’s shoulders, and sitting next to each other to read a book, watch TV, and/or talk. The opportunity for the father to have some physical contact with his child provides a bonding experience for both. The volunteer and/or FPC will be in the room during the visit and will monitor the physical contact.

Children five years and younger may sit on their father’s lap while reading, doing homework and paper activities.

D. Searches

1. Inmate

The parenting inmate will be searched prior to the visit and following, in accordance with the institution’s procedures. The inmate will wait in the visit room until the FPC/volunteer escorts his child to the room.
2. Child / Personal Property

The child, along with the personal items he/she has been permitted to bring to the visit, will be searched prior to the visit, in accordance with the institution's procedures. The child will be pat searched in the presence of the FPC/contractor/volunteer.

3. Visit Room

The visit room should be searched by security staff prior to and after the visit has ended.

E. Visit Documentation

1. Approval

The FPC will notify the facility staff and work areas once the parent/child day visit receives authorization paperwork from the legal guardian and all of the final details are approved. A written Visit Notification of the scheduled and approved visit will be prepared by the FPC and will include:

a. Father’s name/number and housing location
b. Location of the visit
c. Name of the child(ren)’s legal guardian
d. Child(ren)’s name(s)
e. Date of the visit and the time the child will arrive at the institution
f. Name of the individual transporting the child to the institution
g. Time of the child’s departure from the institution
h. Name of the individual transporting the child from the institution.

Notification of staff, as appropriate, could include, but not be limited to:

a. Central Control
b. Security Staff (Major, Captain, Shift Lieutenants)
c. Housing Unit Staff (Administrator, Unit Manager, Unit Case Manager)
d. Food Service
e. Records Office
f. School
g. Work Supervisor
h. Emergency Preparedness Coordinator
i. Mental Health and Health Services
j. Warden and/or Deputy Warden/Associate/Assistant Warden

2. Transportation: Arrival and Departure of the Child

a. Arrival

The approved volunteer/contractor/FPC will meet the transporting individual and the child at the facility’s front entrance. Following verification of identities and the conduct of the search procedures, the approved volunteer will escort the child to the visit room.
b. Departure

The approved volunteer will escort the child to the front entrance following the conclusion of the visit.

1) It is important that the child be picked up at the designated time and by the designated individual. If the transporting person fails to arrive on time, future visits may be denied.

2) For the protection and safety of the child, if the individual picking up the child following the visit is not the same person as the one who brought him/her, it is imperative that the identity of the transporter be very carefully reviewed and compared to the information contained on the approval/transportation document.

3) If the identity cannot be verified and/or the child displays behavior that clearly indicates he/she does not know that person or want to go with that person, the child will not be allowed to leave. The legal guardian and the FPC will be called for instructions. If staff are unsure, err on the side of caution.

F. Cancellation/Termination of Visit

1. The privilege of a one day child visit may be cancelled at the discretion of the FPC or the Warden based on institutional need.

2. An inmate may not be eligible for child visits if he is placed on medical restriction by a physician because of a contagious illness.

3. If the behavior, language or general activity of a visit-in-progress becomes abusive, humiliating, angry and/or loud and/or the interaction becomes threatening, aggressive or rough, the visit will be terminated.

4. The day visit is the opportunity for the father to be involved with his child(ren). Should there be more than one father/child visit at the same time, the children can play with each other as long as the fathers are actively involved. If the father(s) are not engaged with the child(ren), the continuation of the visit will be at the discretion of the FPC and/or contractor.

VII. INMATE AIDES

A. Eligibility

Inmate aides may be used by the FPC and/or contractor to assist with managing the paperwork required by the parenting program. They must meet the following criteria:

1. Not be serving a sentence involving a minor or for a violent crime, including the following:

   a. 1st degree sexual assault
   b. 1st degree assault
c. All other sexual assault offenses

d. Domestic assault

e. Stalking involving a minor

f. Kidnapping/False imprisonment involving a minor

g. Child abuse

h. Incest

i. All other serious crimes against children

j. Any other serious offenses that could place the child in jeopardy

k. Past history, including prior convictions, may also restrict participation

2. Have completed the Inside Out Dad™ Within My Reach®, and Common Sense Parenting® class.

3. Have a good institutional record.

4. Have a high school diploma/GED.

5. Have some basic clerical skills, e.g. typing, filing.

B. Duties

The duties of an inmate aide will be at the discretion of the FPC. Confidential information will not be available to the inmate aide.

XIII. Post Release Involvement

Re-entry Officers will ask all potential parolees if they had any involvement with the Inside Out Dad Program while incarcerated. If they indicate they have, the Re-entry officer will assess if they intend to continue to have contact with their children and be involved in their lives. If they do, the inmate will be informed of services available to him based on his continued involvement. This information will be included in the Adult Placement Worksheet so the assigned parole officer will be aware of this interest and it can be incorporated into the parolee’s personalized plan when placed on parole.

REFERENCE

1. ATTACHMENTS

A. Day Child Visit Permission Form

B. Father Daughter Dance Contract

C. Father Daughter Dance Permission

D. Father Son Hangout Contract

E. Parenting Program General Information sheet

F. Inmate Authorization to Release Information

G. Destination Dad Application

H. Father Son Hangout Permission
I. Letter of Information

2. AMERICAN CORRECTIONAL ASSOCIATION STANDARDS – None noted.

3. ADMINISTRATIVE REGULATIONS
   A. AR 105.01, Volunteer Services
   B. AR 205.02, Visiting

4. Legislative Bill
   A. LB598 2015 (8); § 73-101 to § 73-105